



Gram: AGAUDIT

Fax No. (0364) 222 3494

EPABX 2228861

PH.NO. 0364 2222458

E-mail: [agauMeghalaya@cag.gov.in](mailto:agauMeghalaya@cag.gov.in)

कार्यालय महालेखाकार (लेखापरीक्षा),

मेघालय, शिलांग- 793 001

Office of the Accountant General (Audit),  
Meghalaya, Shillong - 793 001.

### **NOTICE INVITING QUOTATION**

Sealed quotations are invited from the local bonafide firms/suppliers for contractual hiring of Car for the Office of the Accountant General (Audit) Meghalaya, Shillong.

#### **Terms and Conditions :-**

1. The Tenderers are required to submit quotations quoting the monthly rate, taking into account salary of driver, fuel charges (free upto 2000 Kms/month), maintenance charges and other statutory charges including service tax to be borne by the tenderer.
2. The tenderer shall quote the rate per kilometer beyond 2000 Kms separately.
3. The quotations addressed to the O/o The Accountant General (Audit), Meghalaya, Shillong 793001 should be submitted under sealed covers superscribed with the words **“QUOTATION FOR HIRING OF CAR FOR OFFICE”** so as to reach Record Section on or before **1700hrs 28/04/2016** either by Post or Messenger.
4. The tenderer shall indicate the Brand, Model, mileage etc. and other facilities of the car positively.
5. The vehicle offered should preferably be new, or in any case not more than a year old.
6. No alteration or modification of rates will be allowed after submission of the quotations.
7. The rates should be quoted both in figures and words.
8. Attested copies of Sales Tax and Income Tax clearance must be furnished along with quotation.
9. Income Tax will be deducted unless income tax exemption certificate is produced.
10. **The successful tenderer must deliver the car within 20 days of award of contract.**
11. **The Office of the Accountant General (Audit) reserves the right to select the lowest or any other tenderer without assigning any reasons what so ever.**

Sd/-

**Sr. Dy. Accountant General (Admn.)**